

# The 22 Point Checklist for Computers

## Visual Inspection: Inside and Out

1. External condition
2. Start and POST OK
3. Boot sequence  
(USB, Optical Drive, Hard Drive)
4. Ethernet NIC
5. Wireless NIC
6. Modem
7. Printer Port

## Physical Preparation and Testing

8. Internal Condition
9. Mother Board
10. Computer Specification Label Applied
11. CPU type and speed
12. RAM
13. Hard Disk
14. Battery Test ( $\geq 40\%$ )
  - We battery test the efficiency of all batteries to ensure they meet a minimum industry standard of being able to hold a reasonable amount of charge via CPU stress test and using software to read the smart chip to determine the percentage of original OEM capacity of the fully charged used battery to test how it handles under prolonged load times to ensure its reliable for the end user.
15. Optical Drive Tested
16. Video Display
17. USB Ports
18. Internal & external cleaning including decal removal

## Final Preparation (Optional depending on order configuration)

19. WIN 10 (Normal) or Windows 7 (Special Order)
20. Software
  - WIN 10 Windows Updates or Windows 7 Windows Updates
  - Inject Operating System Key for activation
  - MS Office Home and Business 2010

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- Security Essentials anti-virus
- 7 zip
- VLC Media Player
- Chrome
- Adobe Reader
- Skype
- TeamViewer Quick Support (Special Request)
- GIMP

21. Sound Check –

- Headphone and speaker port testing

22. Place COA's and start up instructions into product key envelope